



Parent Advisory Council

Edith Cavell Elementary School

Minutes of May 14, 2024 PAC Meeting

Time: 7:00 PM PST

Location: Online via ZOOM

1. Welcome –Brenda called to order the meeting. Land Acknowledgement: “With deep gratitude and respect, we are honoured to be learning and unlearning on the ancestral and unceded lands of the Musqueam, Squamish & Tsleil-Waututh Nations.” 2. Review and approval of April 2024 minutes

Approved: Lana H.

Second: Susie H.

3. Principal’s report – Andrea Greenhalgh

We have been having welcome to kindergarten events. Since Covid, instead of having 40 kids come in one big group, they have had 4 smaller events with 10 children at each. This has been so nice because you get to talk to all the families and kids in these smaller groups. Andrea highlighted the carnival for all the families and some are coming. Parents were also invited to join the PAC.

We have pilot program for soft plastics recycling. Recycle BC has dropped off containers. Div. 4 is spearheading this program of collecting clean, soft plastics bags. For every kg of recycled soft plastic, we get paid.

Track and Field – over 70 kids from Gr. 4 – 7 have joined.

We also have an Ultimate team who are having weekly games and practices. They will end with a jamboree at Prince of Wales high school on June 18th for the day.

We had a primary and intermediate choir concert with over 65 students. It was show tune themes and it was so nice to have Ms. Kaelyn leading the concert.

Thank you to PAC for sponsoring the pickleball program. We had many compliments from teachers and parents for bringing in. All said that it was fun.

In early June, we will have an author visit, sponsored by PAC. This author has won awards for his book. He will be bringing his dog.

We're near the end of school year. There's lots of preparation for next year. In the coming 2 weeks, there will be an email to parents. If parents have info to share with the next year teacher, they will need to be pick up a form from the office as it will not be emailed out. This is for any information that is new for the child that this year's teacher and next year's teacher does not know.

4. Douglas Park Community Centre report – Garrett Wong,
Garrett.Wong@vancouver.ca
Regrets.

5. [Treasurer's Report](#) – Susie Howson Motion: Carnival expense approval
Susie Howsen. Net 88K in account.

Fundraising goal was 30K. YTD is approximately 24K. Items in yellow are running balances. We made \$8,451 on silent auction. We still have the Carnival and Walkathon events and hope to reach 30K by end of year.

While we have ~ 85K, we can't spend whole amount on playground. Need to keep

some funds for the usual programs we fund for the school.

6. Fundraising Report – Eva Hossack / Robyn Saona

The silent auction was a huge success. Thank you all for supporting and donating.
Carnival is on June 7.

- Still need volunteers for BBQ and games. Can't run the stations if there are no volunteers
- Still looking for bottle donations and cake donations.
- Advertising within Cambie Village area.
- Sold 2846 tickets so far.
- Motion to approve a Corn Hole Set. They are around 150.00 or less and can be used for other school events. Or teachers can use during lunch breaks, etc.

Motion: Approval of \$150.00 for a Corn Hole game.

Motion: Alison T.

Second: Robyn S.

- Current/Past: Family Dance, Silent Auction, Direct Donation, Hot Lunch
- Upcoming: Walkathon, Carnival

Walkathon – Brenda has been working with Mrs. Bender and staff. The staff don't want to compete against other classrooms. As a community, will have theme of Canucks. Kids can wear green, blue jerseys. A few more volunteers are still needed to stand at coloured markers, collect a popsicle stick so kids start at different places around the park. The Primary do a half lap. Intermediate and up do full lap.

It was noted that the first year we had the walkathon, we made 7K. Last year made 5.6K. This year is the goal of 8K. We need more funds in the fundraising bucket to help pay for the playground. We're at 23% of goal so far today. Donations and pledges are open until Monday, May 20 midnight.

This year, there are individual prizes and all kids get entered in draw for participating. A child is entered for each lap and each pledge under the child's name.

There are two grand prize winners. Canucks gear, gift cards (ie. Sport check, Starbucks, etc)

Donation link on Facebook.

Volunteers are needed at 11:30 am and later. We won't start walking until 1:30 pm. Teachers want to do everything at DP. Freezies will be distributed at DP and we need volunteers to load up coolers from the freezer. Kindies get ½ freezie and everyone else gets a whole one. Every dollar of Walkathon goes to PAC account and we can spend on whatever is needed vs the gaming grant where we have some spending parameters.

Direct donation banners – ordering two. Do we want one smaller banner?

Andrea – we want them near the playground and not too high.

Robyn - Can order a 9 x 3 and one smaller to place lower down.

Playground process:

- At gathering info phase. Drawings have been taken around classrooms and now in library for viewing. Cards will be sent around to kid for comments. Steve is finalizing survey to go out to one families. One submission per family.
- We have about 70K to the project, but more funds will be required.
 - More expensive options, would need more fundraising.
 - Less expensive option, could be paid for and have installation in fall.
- The final decision based on feedback will be presented at June 11 PAC meeting.

7. Committee Reports – Carnival – Romina Grippo

Greening - Steve MacIntyre and Janna Clearwater Stewart

8. Chairs' Report. – AGM - Executive Positions Election Callout

Next meeting is the AGM. Every position is technically open. Anyone can put their name forward.

9. New business – call for any new items

10. Volunteer opportunities

- Please let us know or visit the link below if you are interested in any positions. Email Brenda or co-chair Alison Seto. If interested in a role, we can send you a job description. We will need another Secretary and we have a new role called Social Coordinator. This year we didn't have anyone as a DPAC rep. This role helps us get a good pulse on the district and other PACs.
- Roles – Chair, Co-chair, Secretary, Treasurer, DPAC rep, Social Committee chair, webmaster, fundraising, communications, Gaming role (separate from Treasurer).

Will have elections at the next meeting.

- The Grad Committee needs parent help on the day of.

They have a theme. They are going to do a couple of fundraising events. A yearbook has been created and put together by one of the parents who is graphic designer. The cost is 15.00 per year book. We are ordering a yearbook for everyone, whether or not they can contribute.

- Volunteers need for the Walkathon & Carnival <https://www.signupgenius.com/go/8050D4BAEA62AA5FC1-20232024#/>

Romina has 236.34 in carnival expenses. A motion was made to repay Romina for the expenses.

Motion: Susie H.
Second: Robyn S.

11. Adjourn

Next Meeting: AGM Tuesday, June 11, 2024 – In the Cavell Library – Babysitters will be available.

Minutes from the last PAC meeting can be found [here](#).

All previous PAC minutes can be found [here](#).